

MINUTES

GATWICK AIRPORT NOISE MANAGEMENT BOARD (NMB/1)

TUESDAY 21ST JUNE 2016

Minutes subject to ratification at NMB/2, 7th September 2016.

Attendance:

| Members | Representative |
|-------------------------------|-----------------------|
| Air Navigation Solutions | Werner Spier |
| Airline Operators Committee | Douglas Moule |
| Civil Aviation Authority | Jim Walker |
| Department for Transport | Tim May |
| Gatwick Airport Limited | Charles Kirwan-Taylor |
| National Air Traffic Services | Ian Jopson |
| GATCOM | John Godfrey |
| East Sussex County Council | Rupert Simmons |
| West Sussex County Council | Liz Kitchen |

| Community Noise Group Pairs | Member/Alternate - (to switch at each NMB) |
|------------------------------------|---|
| HWCAAG/ APCAG | Richard Streatfield /Peter Drummond |
| CAGNE/Plane Wrong | Sally Pavey/Mike Ward |
| ESCCAN/TWAANG | Dominic Nevill/Irene Fairbairn |
| GON/PAGNE | Martin Barraud/Ian Hare |

| | |
|----------------|--------------|
| Chairman | Bo Redeborn |
| Secretary | Graham Lake |
| Administration | Vicki Hughes |

Observers and Presenters

| | |
|----------------------------|----------------|
| East Sussex County Council | John Wheeler |
| Gatwick Airport Limited | Nick Dunn |
| Gatwick Airport Limited | Alison Addy |
| Helios | Nick McFarlane |
| Bi-Plane | John Philpott |

Apologies

Kent County Council – Clive Pearman
Surrey County Council – Helyn Clack

Introduction and Nominations

1. Bo Redeborn made the welcoming address, underlining the importance of both the planned role of the NMB to the strategic direction of aircraft noise management at Gatwick and the participation of all stakeholders present. Bo thanked all those that had contributed to

solving the complex challenges involved in clearing the path to a successful constitution of this first meeting of the NMB.

2. The participation of each organisation represented on the NMB was warmly welcomed. The successful development of a consensus agreement by Community Noise Groups for representation at the NMB was noted.
 - a. Eight Community Noise Groups have agreed to consolidate into four pairs for the purposes of NMB representation:
 - i. APCAG & HWCAAG
 - ii. CAGNE & Plane Wrong
 - iii. GON & PAGNE
 - iv. TWAANG & ESCAAN
 - b. Reflecting the Consensus Agreement of Community Noise Groups, the role of the Member (spokesperson) and Alternate in these pairings will normally switch at each NMB.
3. Confirmation of the NMB participation of Surrey and West Sussex County Councils is expected for NMB/2

Adoption of Terms of Reference

4. The Final Draft Terms of Reference (ToR) developed at the Planning Meeting on 18th May 2016 were discussed. Attention focussed on two areas in particular:
 - a. The relationship of the NMB to other Gatwick bodies, including GATCOM and NATMAG. The NMB ToR have been prepared with the intention to avoid the potential for overlap of roles and responsibilities with other groups, the NMB agreed to carefully monitor this aspect as its work progresses.
 - b. In order to reflect the consensus agreement of Community Noise Groups, it was agreed that revised wording to #29 of the proposed ToR was now appropriate. The adapted text is included in Version 1 of the ToR, to be circulated prior to NMB/2.
5. Subject to the satisfactory modification of #29, NMB/1 has agreed to the adoption of the Final Draft ToR, proposed by the chair as the Terms of Reference for the Gatwick Airport Noise Management Board.

ACTION 1: Issue revised ToR for circulation with NMB/2 Agenda – NMB Secretary

Selection of Chairman and Secretary

6. NMB/1 appointed Bo Redeborn as its Independent Chairman and Graham Lake as NMB Secretary.

Overview of Final Action Plan

7. The Arrivals Review Final Action Plan published at the beginning of June identifies the actions now underway and to be overseen by the NMB. NMB reaction to the Final Action Plan was sought to further inform NMB plans for the oversight activity.
8. NMB/1 welcomed the Final Action Plan, its transparency and detail.
 - a. CAGNE reported their intention to provide written commentary to GAL on several of the planned actions.
9. NMB/1 resolved to provide oversight of the progress with actions arising from the Arrivals Review.

10. NMB/1 also resolved to address, when the opportunity arises, the other aspects of aircraft noise at Gatwick as defined in the Terms of Reference, including departures and on-ground aspects.
11. NMB/1 noted that Arrivals Review Recommendation Imm-9 has been achieved through the publication of CAA Document CAP 1378 - <http://publicapps.caa.co.uk/docs/33/CAP%201378%20APR16.pdf>

NMB Dashboard

12. Helios, the experts appointed to coordinate the planning for the implementation of a number of the Recommendations defined in the Final Action Plan, presented a preliminary 'NMB Dashboard' indicating the status of each Recommendation.
13. Based on guidance provided by the NMB, an adapted version has been developed. A copy is attached to these minutes.

IMM10 Update

14. Helios provided an overview of the work being undertaken by stakeholders to implement IMM-10, and its status.
15. The CAA, NATS, GAL, ANS and airlines are closely co-ordinating to fulfil their respective requirements related to the implementation of Imm-10.
16. Central to the plan is the preparation and approval of the associated safety case. This work is underway and expected to be complete during July 2016, thereby permitting the remaining measures necessary for the recommended change to the swathe to occur around the end of July.
17. A monitoring programme will be established to enable the effects of the implementation of this recommendation and any related trends to be considered by the NMB.
18. In parallel, an unrelated analysis of the causes of missed approaches (Go Arounds) at Gatwick is underway, this may also inform the Imm-10 work.

Definition and meaning of 'fair and equitable' dispersal

19. The NMB, acknowledging that the concepts of concentration, respite and the fair and equitable dispersal of noise are highly subjective, accepted the proposal of the chairman to develop for NMB/2 in context of aircraft noise disturbance, a proposed view on the meaning of the term "fair and equitable" dispersal.
20. The role of Arrivals Review Recommendations IMM-9, dealing with route spacing for noise purposes, and Aspire-21, as a practical means through which to deliver noise dispersal and respite were also acknowledged.
21. GON/PAGNE proposed, with input from other NMB members as appropriate, the development of a combined community view. The objective is to reach a consensus position for the NMB of the meaning of 'fair and equitable' dispersal.

ACTION 2: Investigate the interpretation of the term 'fair and equitable' dispersal, to assist in the development of a consensus view at NMB/2 – NMB Members

A320 series sunset date

22. Nick Dunn, CFO GAL, presented an overview of the proposals made to Airlines for the 2016 Airline Charges Consultation. A copy of the presentation is included with the minutes.
23. The airline charges consultation reflects Gatwick's wish to encourage airlines to use quieter aircraft, particularly in the core night period, and to accelerate the retro-fit of vortex

generators to reduce the noise impact of the Airbus A320 family of aircraft already using Gatwick.

24. The NMB noted that the proposals are still subject to the required consultation process and may consequently be further adapted before an agreement is reached with airlines.
25. HWCAAG asked what proportion of aircraft using Gatwick are in each of the approved noise categories, namely Chapter 3, Chapter 4 or Chapter 14. Details are provided in an attachment to these minutes.

Schedule of NMB Meeting 2016/2017

26. The following dates have now been agreed:
 - a. NMB/2 - 7th September 2016
 - b. NMB/3 - 15th November 2016
 - c. NMB/4 - a public meeting - 31st January 2017
27. NMB/1 resolved that proposed agenda and any papers for consideration by NMB should normally be circulated whenever possible, a minimum of 28 days prior to the meeting.

Administrative support for community groups

28. The group agreed that the community groups will submit a proposal to GAL for administrative support for NMB work. GON also asked if it was possible for To70 work to be considered within the proposal and it was agreed to include all requirements for GAL's consideration.
29. The proposals should be submitted in good time to permit GAL to consider and develop a response in time for NMB/2

ACTION 3: Community Groups to submit a coordinated proposal for support to GAL – Community Noise Groups

AOB

30. The Secretary introduced a discussion paper outlining the concept of a Code of Conduct for NMB Members. The meeting welcomed the suggestion and requested that a draft code be developed for circulation prior to NMB/2 for consideration at the meeting.
31. HWCAAG asked the Chairman if it was acceptable to the NMB for community groups to direct their requests for data directly to institutional stakeholders on the NMB, in the name of the NMB. The Chairman confirmed this was appropriate.

ACTION 4: Circulate Draft NMB Code of Conduct for review by NMB/2 – NMB Secretary

Summary of Actions

| | Action | Responsible |
|-----------------|--|-------------------------------|
| <i>ACTION 1</i> | <i>Issue revised ToR for circulation with NMB/2 Agenda</i> | <i>NMB Secretary</i> |
| <i>ACTION 2</i> | <i>Investigate the interpretation of the term 'fair and equitable' dispersal, to assist in the development of a consensus view and NMB/2</i> | <i>NMB Members</i> |
| <i>ACTION 3</i> | <i>Community Groups to submit a coordinated proposal for support to GAL</i> | <i>Community Noise Groups</i> |
| <i>ACTION 4</i> | <i>Circulate Draft NMB Code of Conduct for review by NMB/2</i> | <i>NMB Secretary</i> |