



HM Revenue
& Customs

How to confirm your employment details using the HMRC app

A step-by-step guide

17 May 2023

The HMRC app is secure, quick and easy to use.

You can use the app to see, share and print your pay and tax details for the current year, and previous five years.

Please follow our step-by-step guide on how to do this.



Step 1

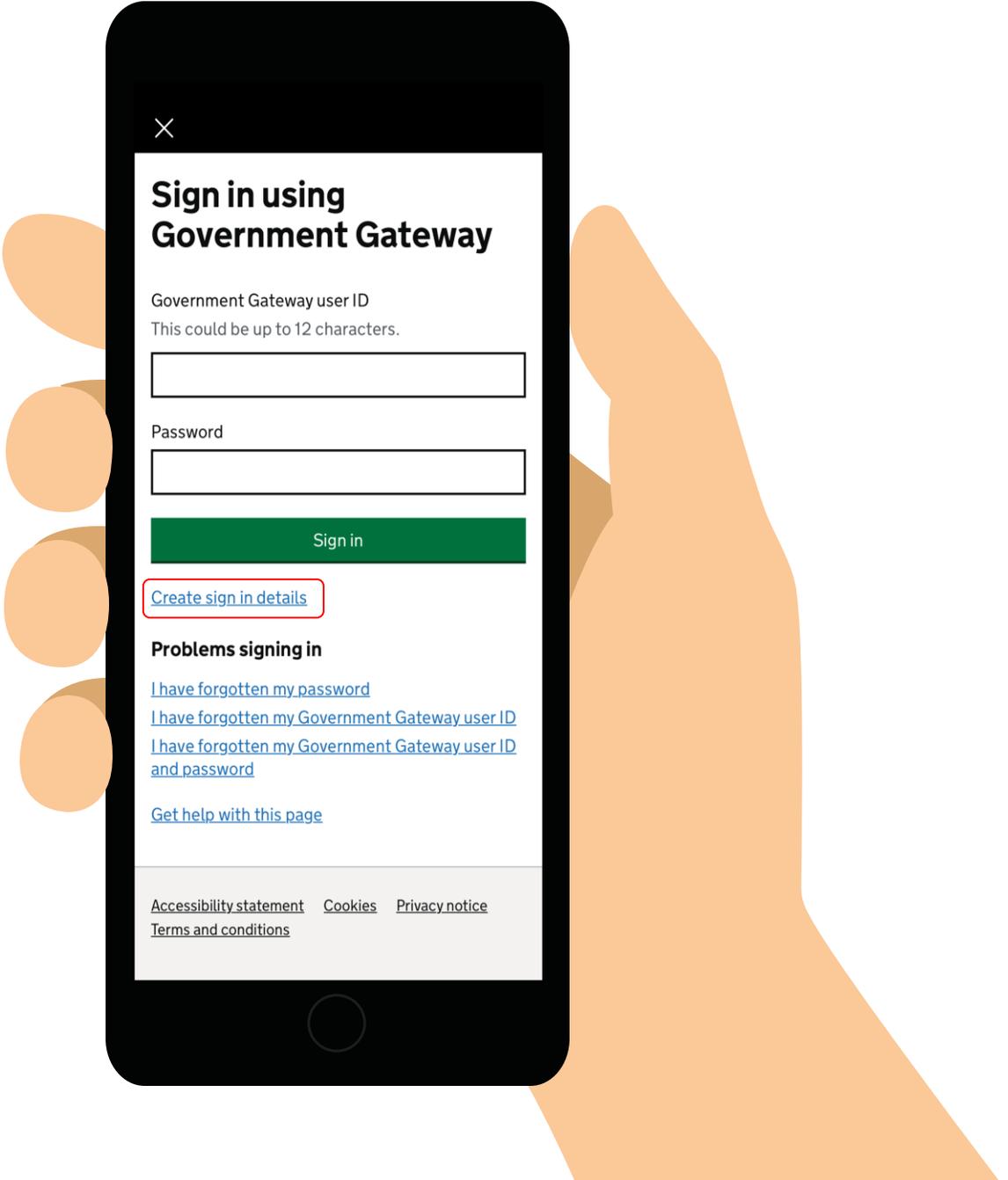
Download or open the HMRC app from Google play or the App Store.



Step 2

If you have a Government Gateway account, sign in here.

If not, you can create a Government Gateway account using the 'Create sign in details' link.



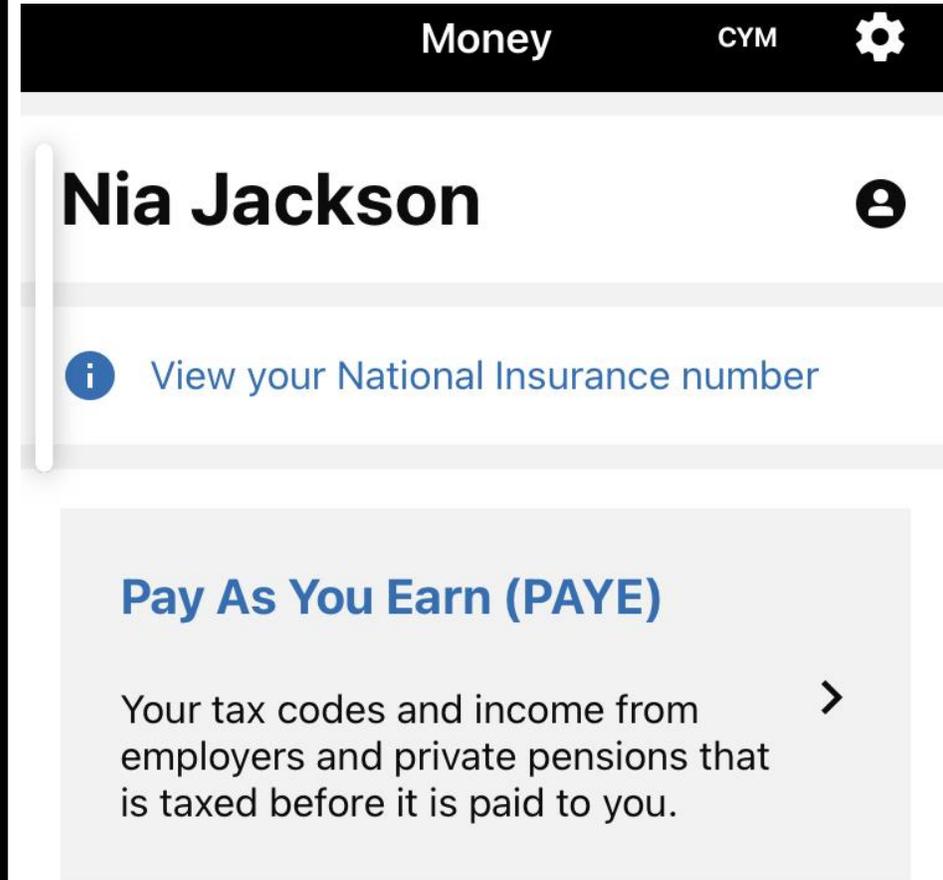
The image shows a hand holding a smartphone displaying the Government Gateway sign-in page. The page has a white background with a black border. At the top left, there is a close button (X). The main heading is "Sign in using Government Gateway". Below this, there are two input fields: "Government Gateway user ID" (with a note "This could be up to 12 characters.") and "Password". A green "Sign in" button is positioned below the password field. A red-bordered link "Create sign in details" is located below the "Sign in" button. Underneath, there is a section titled "Problems signing in" with three blue links: "I have forgotten my password", "I have forgotten my Government Gateway user ID", and "I have forgotten my Government Gateway user ID and password". A final blue link "Get help with this page" is at the bottom of this section. At the very bottom of the page, there are links for "Accessibility statement", "Cookies", "Privacy notice", and "Terms and conditions".



Step 3

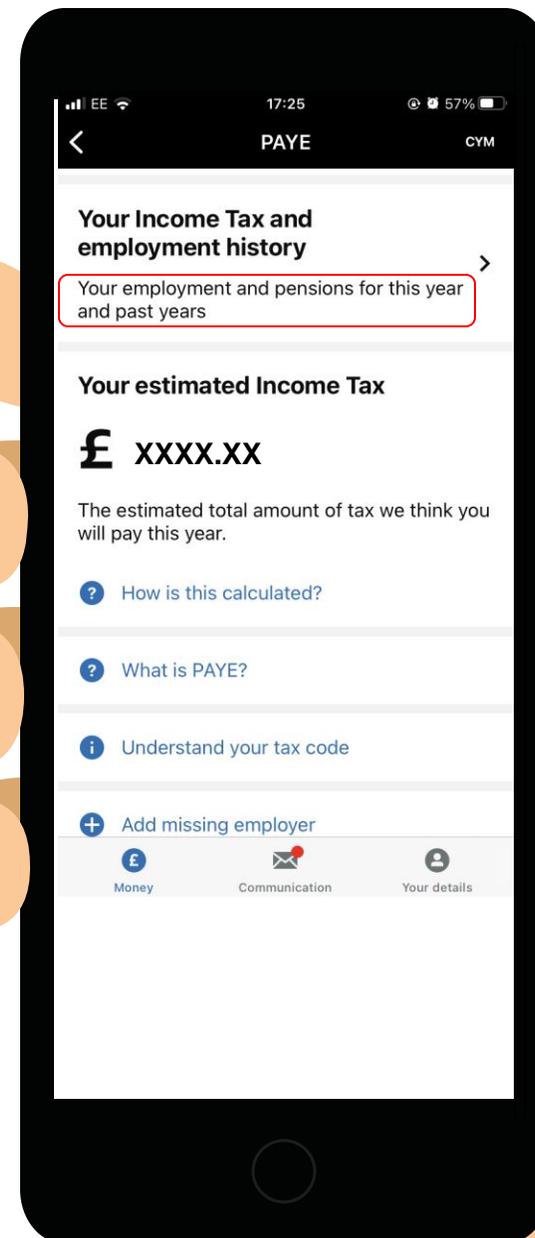
Once open, the HMRC app will show your personalised 'Money' screen.

You should then tap on the Pay As You Earn (PAYE) section.



Step 4

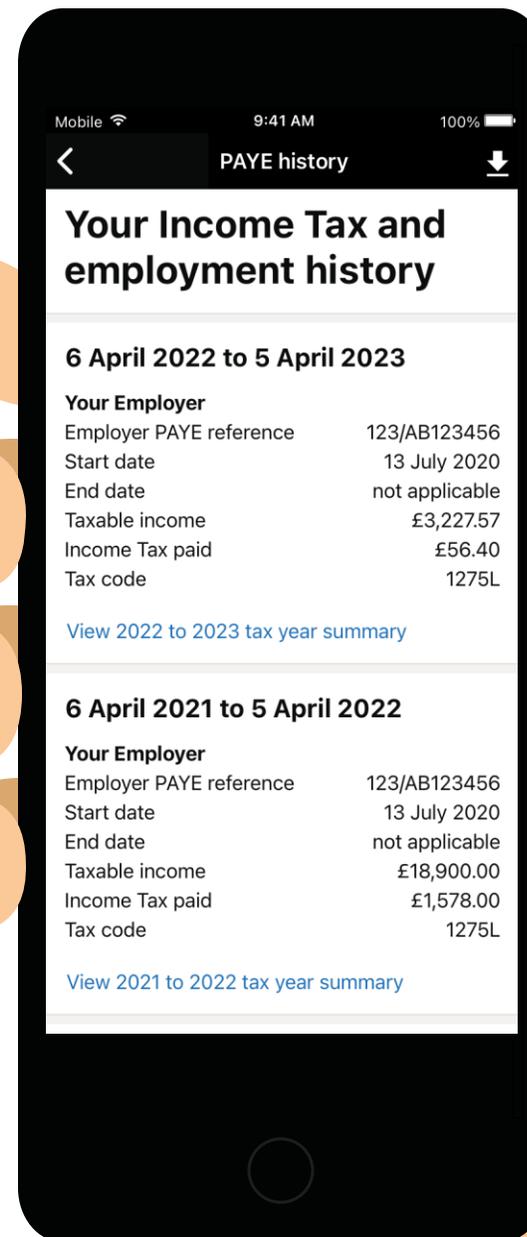
Tap on the arrow next to 'Your employment and pensions for this year and past years'.



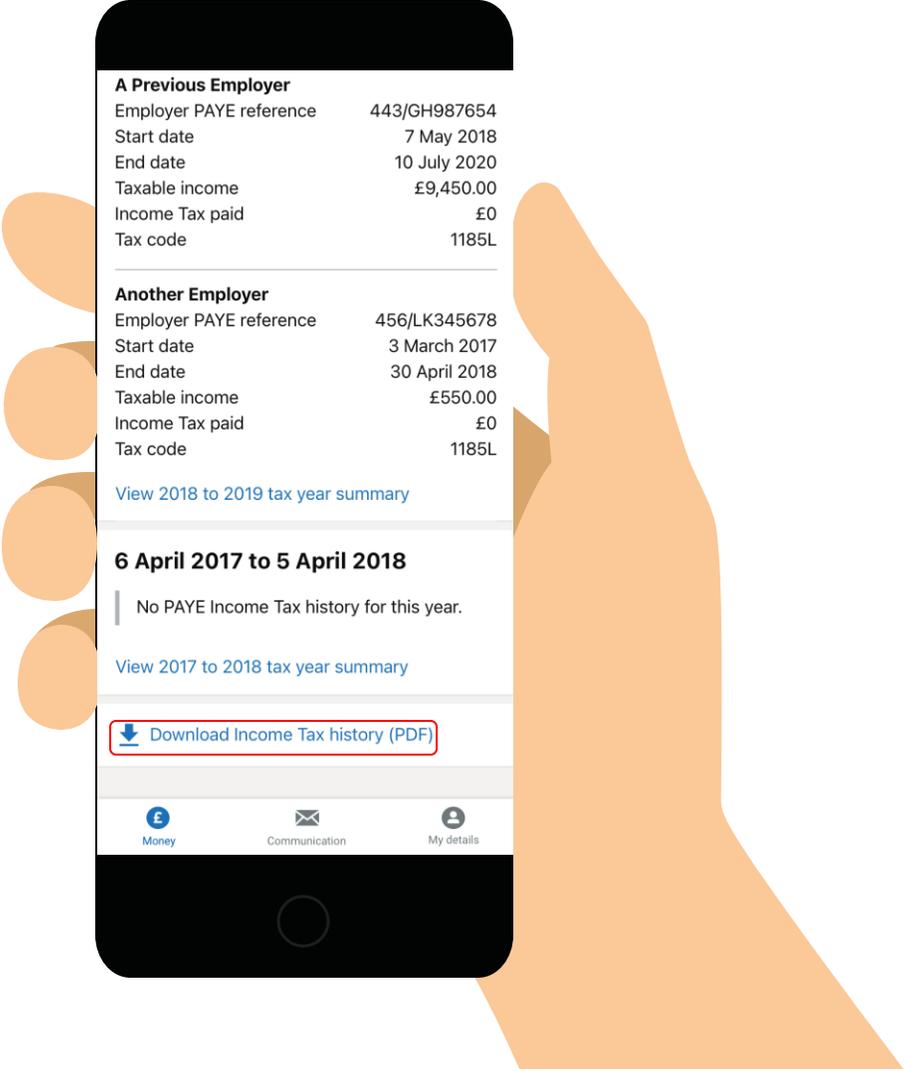
Step 5

You will now see your Income tax and employment history.

You can scroll down to see the five previous years.



Share functions can be used on mobile devices to save, or print, details by tapping on Download Income Tax history (PDF).



Summary of steps to take

1. Download or open the HMRC app from Google play, or the App Store
2. Create a Government Gateway account, or log into the HMRC app if you've already signed up
3. Once open, the app will show your personalised 'Money' screen – tap the Pay As You Earn (PAYE) section
4. Tap on the arrow next to 'Your employment and pensions for this year and past years'
5. You will see 'Your PAYE Income Tax History'. You can scroll down to see the five previous years

Remember, share functions can be used on mobile devices to save or print your employment history

